



## **DALLAS CARNIVAL CARIBBEAN FESTIVAL VENDOR APPLICATION**

Take advantage of an expected two-day crowd of 5,000+ by showcasing the very best of Arts & Crafts, Food, Marketing, Jewelry, Music, Clothing, and any other cultural exhibits you are proud of. Our Festival will be held Sep 16<sup>th</sup> - 19<sup>th</sup>, with the main event occurring at Lynn Creek Park, Joe Pool Lake in Grand Prairie.

All applicants must have the necessary licenses and insurance. The owner takes full legal responsibility for participation and is the party for whom all transactions will be conducted. Please be sure to complete the application form in its entirety. Failure to do so may result in additional fees and may hinder the processing of your application. Remember to keep a signed copy for your records.

We look forward to seeing you this year as you will be an integral part of this beautiful and festive experience. We are excited about your interest in joining us.

Please contact us via email or phone for further information or details.

Best Regards,

Vendor Coordinator

Email: [vendor@dfwcarnival.com](mailto:vendor@dfwcarnival.com)

Tel: 682-583-2934



## **VENDOR GUIDELINES**

1. It is mandatory that all vendors set up prior to the start of all events and we recommend that you not leave the site for additional supplies after the event has begun. If a vendor must leave to get additional supplies, he/she is expected to hand carry items through the gate to avoid disruption.
2. Each vendor is allowed **ONE** vehicle parking pass to enter the park. All other vehicles must pay for parking. Booths must be set up and ready to do business by 1pm on Sunday September 19<sup>th</sup>; the festival site opens at 10:00 am. When you arrive, please see the Site Coordinator for your specific site location. Once you have found your site, please unload your supplies and equipment first, park your vehicle, and then return to set up. Please do not leave your vehicle unattended at any time. **ALL VEHICLES MUST BE OFF OF THE FESTIVAL GROUNDS NO LATER THAN 12pm. NO EXCEPTIONS. NO VENDOR WILL BE ALLOWED TO SET-UP AFTER 12pm. ALL VENDORS WILL HAVE THE OPPORTUNITY TO SET UP THEIR BOOTHS ON SATURDAY, September 18th, 2021.**
3. Each vendor will be given four (4) wristbands to enter the park. **Additional wristbands are available at regular entry fee.**
4. **LATE FEES-** Booth spaces paid after Sept 5<sup>th</sup>, 2021 will be charged a late fee of \$50.00 and must be paid by cash or money order. Only after a full payment is received, will a space be assigned. **PLEASE NOTE:** vendors may not set up or bring vehicles or merchandise onto the festival vending grounds until all fees are paid. Vendors arriving on festival day without having paid and submitted a completed application will incur additional fees.
5. **NO REFUNDS-** Vendors who violate City, State, Federal or Festival Laws, Rules or Regulations will be removed from the Festival site without warning or refund.
6. Vendors not having ALL proper documents will not be allowed to set up on Sunday. **NO REFUNDS**
7. Vendors are not allowed to sell the following items- alcoholic beverages, bong, water, pipes, drug paraphernalia or Dallas Carnival merchandise.
8. Health Department Permits are solely at the expense of the vendor. (Obtain Health Permit form on our website).
9. Receiving your payment after September 5<sup>th</sup>, 2021 does not guarantee you a booth. If no space is available by the time your fee arrives at our office, your payment will be returned.
10. Booths selling similar items are limited; therefore, we accept applications on a first come basis. Completed applications include a completed vendor form and full payment.



11. NO RAIN CHECK / NO REFUNDS

12. Vendors will be responsible for keeping their area clean and cleaning up at the end of the event. Vendors who do not comply with this rule risk being removed from festival site by local authorities and prohibited from participation in future events. NO EXCEPTIONS! Please collect all trash and place it in sealed trash bags (provided by vendor). All cooking oils, grease, and/or gray water MUST be taken with you. Any dumping of these materials in your area will be reported to the authorities immediately. Each site will be inspected prior to your departure. Please provide ample assistance to clean your area in a timely manner after each event.
13. Vendors are solely responsible for the security and safety of vendor's cash, equipment, goods, inventory, supplies or other property. Dallas Carnival is in no way responsible for loss or theft of vendor's equipment or property.
14. Dallas Carnival will provide booth space no smaller than 10 ft. x 10 ft. Contact us if you have a trailer and we will try to work with you. There will be space behind booths for storage and/or cooking, as well as space between booths to allow for selling or access to your booth from three sides.
15. **Tents, Electricity & Water** will not be provided. **Tables, chairs, etc.** are **NOT** provided and are solely the responsibility of the Vendor.

**INSPECTIONS:** Dallas Carnival management has the right to inspect your areas to ensure each vendor is following its rules and regulations.

**WEATHER:** Dallas Carnival Management will determine if it is unsafe to hold the event due to extreme conditions. No refunds will be made as a result of "An Act of God" or conditions that are beyond our control.

**Dallas Carnival management reserves the right to deny the sale of any item considered to be unsafe or detrimental to the image of Dallas Carnival.**



**INDEMNIFICATION AGREEMENT**

I/we hereby agree to indemnify and hold harmless Dallas Carnival and any other entity involved in the production and staging of the Festival for any injuries, loss, or damage to individuals or property resulting from my selling of products, or as a result of my/our participation in the Festival. In addition, I/we have read and agree to abide by all festival rules and regulations stated herein and included with this application, or risk being removed from festival site by local authorities and prohibited from participation in future events. Your signature on the Vendor Application and/or your acceptance of a booth indicates that you have read the above information and that you agree to adhere to all the Rules and Regulations set forth herein. All disputes or claims arising out of or relating to this contract shall be brought in the courts of Hood County, Texas. If you have any questions or need further information regarding any of the items covered in this contract, please contact the Vendor Coordinator at info@dfwcarnival.com.

Health Permit (food vendors only) All food vendors MUST obtain a Special Event HEALTH PERMIT by contacting the Hood County Environmental Services Department at 972-237-8055. YOUR HEALTH PERMIT MUST BE DISPLAYED IN YOUR BOOTH DURING FESTIVAL HOURS.

I/we \_\_\_\_\_, hereby agree to participate in the 2021 Dallas Carnival and will be responsible for all booth fees and related expenses incurred due to my participation in the Festival. I have read the attached Rules & Regulations and understand that upon signing (script or print) this contract, I accept all the conditions and terms set forth herein.

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Date

Make all Money Orders/Cashier's Checks/ Cashapp payable to "Dallas Carnival"

For additional information, please feel free to contact 682-583-2934



COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

PHONE CONTACT: (CELL) \_\_\_\_\_ (ALT.) \_\_\_\_\_

Vehicle (1) Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ License Plate #: \_\_\_\_\_

MERCHANT AREA OF INTEREST:  Arts & Crafts     Food Items     Food & Drinks     Marketing Items

All Food and Marketing Merchants must list merchandise: \_\_\_\_\_

### BOOTH INFORMATION

Early Bird Registration ends June 4<sup>th</sup> | Regular Registration end September 4<sup>th</sup> |  
 Late registration fees applicable after September 5<sup>th</sup>.  
 Deadline for Vendor Registration is September 16th

**\*\*ALL FEES ARE NON-REFUNDABLE \*\***

**BOOTH SPACE RENTAL PRICES DOES NOT INCLUDE TENT AND ELECTRICITY!!  
 VENDOR MUST PROVIDE.**

[10 x 10 SPACE]	ARTS/ Marketing  <i>Registration</i>	FOOD		FOOD & DRINKS*	
		<i>Early</i>	<i>Regular</i>	<i>Early</i>	<i>Regular</i>
Pandemonium	<b>\$125</b>	<b>\$175</b>	<b>\$250</b>	<b>\$200</b>	<b>\$300</b>
Carnival Day, Lynn Creek Park	<b>\$200</b>	<b>\$250</b>	<b>\$350</b>	<b>\$300</b>	<b>\$400</b>
Both	<b>\$300</b>	<b>\$350</b>	<b>\$550</b>	<b>\$400</b>	<b>\$600</b>

**\* - Only non-alcoholic Caribbean drinks allowed for Food & Drinks registration**

