



DALLAS CARNIVAL CARIBBEAN FESTIVAL

VENDOR APPLICATION

Take advantage of an expected two-day crowd of 5,000+ by showcasing the very best of Arts & Crafts, Food, and Marketing, Jewelry, Music, Clothing, and any other cultural exhibits you are proud of. Our Festival will be held September 15th-18th, 2022, with the main event occurring at Lynn Creek Park, Joe Pool Lake, in Grand Prairie.

All applicants must have the necessary licenses and insurance in accordance with all regulations. The owner takes full legal responsibility for participation and is the party for whom all transactions will be conducted. Please be sure to complete the application form in its entirety. Remember to keep a signed copy for your records. Failure to do so may result in additional fees and hinder your application's processing.

We look forward to seeing you this year as you will be an integral part of this beautiful and festive experience. We are excited about your interest in joining us.

Don't hesitate to contact us via email or phone for further information or details.

Best Regards,

Vendor Coordinator
Email: vendor@dfwcarnival.com
Tel: 682-583-2934



VENDOR GUIDELINES

- It is mandatory that all vendors set up prior to the start of all events and we recommend that you not leave the site for additional supplies after the event has begun. If a vendor must leave to get additional supplies, he/she is expected to hand-carry items through the gate to avoid disruption.
- Each vendor is allowed ONE vehicle parking pass to enter the park. All other vehicles must pay for parking. Booths must be set up and ready to do business by 12 pm on Sunday, September 18th; the festival site opens at 10:00 am. When you arrive, please see the Site Coordinator for your specific site location. Once you have found your site, please unload your supplies and equipment first, park your vehicle, and then return to set up. Please do not leave your vehicle unattended at any time.

ALL VEHICLES MUST BE OFF OF THE FESTIVAL GROUNDS NO LATER THAN 12 pm. NO EXCEPTIONS. NO VENDOR WILL BE ALLOWED TO SET-UP AFTER 12 pm. ALL VENDORS WILL HAVE THE OPPORTUNITY TO SET UP THEIR BOOTHS ON SATURDAY, September 17th, 2022.

- Each vendor will be given four (4) wristbands to enter the park. Additional wristbands are available at a regular entry fee. LATE FEES- Booth spaces paid after August 31st, 2022, will be charged a late fee of \$50.00 and must be paid by cash or money order. Only after full payment is received, will a space be assigned.

PLEASE NOTE: vendors may not set up or bring vehicles or merchandise onto the festival vending grounds until all fees are paid. Vendors arriving on festival day without having paid and submitted a completed application will incur additional fees.

- Vendors who violate City, State, Federal, or Festival Laws, Rules, or Regulations will be removed from the Festival site without warning or refund.
- Vendors not having ALL proper documents will not be allowed to set up on Sunday. NO REFUNDS will be issued.
- Vendors are not allowed to sell the following items- alcoholic beverages, bongs, water, pipes, drug paraphernalia or Dallas Carnival merchandise.
- Health Department Permits are solely at the expense of the vendor. You may obtain a Health Permit form on our website www.dfwcarnival.com.
- Receiving your payment after August 31st, 2022, does not guarantee you a booth. If no space is available by the time your fee arrives at our office, your payment will be returned.
- NO RAIN CHECK / NO REFUNDS
- Vendors will be responsible for keeping their area clean and cleaning up at the end of the event. Vendors who do not comply with this rule risk being removed from the festival site by local authorities and prohibited from participating in future events. NO EXCEPTIONS! Please collect all trash and place it in sealed trash bags (provided by the vendor). All cooking oils, grease, and/or gray water MUST be taken with you. Any dumping of these materials in your area will be



reported to the authorities immediately. Each site will be inspected prior to your departure. Please provide ample assistance to clean your area in a timely manner after each event.

- Vendors are solely responsible for the security and safety of the vendor's cash, equipment, goods, inventory, supplies, or other property. Dallas Carnival is in no way responsible for the loss or theft of the vendor's equipment or property.
- Dallas Carnival will provide booth space no smaller than 10 ft. x 10 ft. Contact us if you have a trailer and we will try to work with you. There will be space behind booths for storage and/or cooking, as well as space between booths to allow for selling or access to your booth from three sides.
- Tents, Electricity & Water will not be provided. Tables, chairs, etc. are NOT provided and are solely the responsibility of the Vendor.
- INSPECTIONS: Dallas Carnival management has the right to inspect your areas to ensure each vendor is following its rules and regulations.
- WEATHER: Dallas Carnival Management will determine if it is unsafe to hold the event due to extreme conditions. No refunds will be made as a result of "An Act of God" or conditions that are beyond our control.
- Dallas Carnival management reserves the right to deny the sale of any item considered to be unsafe or detrimental to the image of Dallas Carnival.



INDEMNIFICATION AGREEMENT

I/we hereby agree to indemnify and hold harmless Dallas Carnival and any other entity involved in the production and staging of the Festival for any injuries, loss, or damage to individuals or property resulting from my selling of products, or as a result of my/our participation in the Festival.

In addition, I/we have read and agree to abide by all festival rules and regulations stated herein and included with this application, or risk being removed from the festival site by local authorities and prohibited from participation in future events. Your signature on the Vendor Application and/or your acceptance of a booth indicates that you have read the above information and that you agree to adhere to all the Rules and Regulations set forth herein. All disputes or claims arising out of or relating to this contract shall be brought in the courts of Grand Prairie, Texas. If you have any questions or need further information regarding any of the items covered in this contract, please contact the Vendor Coordinator at info@dfwcarnival.com.

Health Permit (food vendors only) All food vendors MUST obtain a Special Event HEALTH PERMIT by contacting the Grand Prairie Environmental Services Department at 972-237-8055. YOUR HEALTH PERMIT MUST BE DISPLAYED IN YOUR BOOTH DURING FESTIVAL HOURS.

I/we _____, hereby agree to participate in the 2022 Dallas Carnival and will be responsible for all booth fees and related expenses incurred due to my participation in the Festival. I have read the attached Rules & Regulations and understand that upon signing (script or print) this contract, I accept all the conditions and terms set forth herein.

Vendor Signature

Date

**Make all Money Orders/Cashier's Checks payable to "Dallas Carnival" & Cashapp payable to \$Dfwcarnival
Mailing Address: PO Box 29136 Dallas, Texas 75229
For additional information, please feel free to contact 682-583-2934**



COMPANY NAME:	
ADDRESS:	
EMAIL ADDRESS:	
WEBSITE:	
PHONE CONTACT:	

MERCHANT AREA OF INTEREST: Arts & Crafts Food Items Food & Drinks Marketing Items

All Food and Marketing Merchants must list merchandise:

Regular Registration ends August 31st, 2022

Late registration fees applicable after August 31st, 2022

Deadline for Vendor Registration is September 14th, 2022

****ALL FEES ARE NON-REFUNDABLE ****

BOOTH SPACE RENTAL PRICES DO NOT INCLUDE TENT AND ELECTRICITY!!

Event	Merchandising /Marketing	Food	Art	FOOD & DRINKS*
Pandemonium	\$125	\$250	\$75	\$300
Festival Sunday	\$200	\$350	\$75	\$400
Both	\$300	\$550	\$125	\$600

* - Only non-alcoholic Caribbean drinks allowed for Food & Drinks registration